

Calhoun County Public Library System

Application for use of Meeting Room (Public Use)

Organization: _____ Date: _____

Representative: _____

Address: _____ Phone: _____

City: _____

Date Requested: _____ Library: _____

Time Meeting Begins: _____ Time Meeting Ends: _____
(Please include setup and cleanup time)

Description of Event:

Unless other arrangements are made with the Library Director, you are responsible for setting up, cleanup, etc.

I have received a copy of the rules and regulations concerning these facilities, and agree to abide by them. I also agree to release and indemnify the County from any damage to property, or injury to any person arising out of the use of the facilities.

Signature of Representative: _____ Date: _____

Adult sponsor if different from above: _____ Date: _____

Library Director/Branch Manager: _____ Date: _____